

2015

FUNCTION PACKAGES

Alchemy
restaurant & bar

175 Eagle St, Brisbane | www.alchemyrestaurant.com.au | 07 3229 3175

FUNCTION SPACES



Outdoor Courtyard



Private Dining



Bar Area



Main Dining Room

2015 FUNCTION PACKAGES

FUNCTION FACT SHEET

Private Dining Room: Our private dining room can accommodate guest from as little as 10 up to 40 guests for a sit down meal Lunch or Dinner and or 50-80 guests for cocktail style function. This room is perfect for product launches, special event, board room lunch or dinner.

(private dining room incurs a minimum spend for sole use. This does not include outdoor area.)

Exclusive use of Private Room: Speak to our event organiser regarding pricing Any group larger than a 40 people must go onto a set alternative drop menu.

Cocktail parties 10 – 200 Guests: We suggest our Canapé Menu options. Choose which set menu you would like and then call us to make a reservation.

All Beverages: are on a consumption base only. We will keep the organiser up to date on spend. Special function wines available at your request.

Product launches, special events, weddings or photo shoots: please call us and we will be happy to discuss your special requirements.

Sole Use: Alchemy Restaurant can be hired for a sole use function. We require a minimum spend to be as follows.

Exclusive use of Restaurant: Speak to our event organiser regarding pricing

Exclusive use of Restaurant in Nov and Dec is priced on request: Due to high demand

Please note we would be happy to discuss any budget concerns or needs that you have and we've not covered in our factsheet. All functions are individually priced to suit your needs

Alchemy
restaurant & bar

Address 175 Eagle St City,
Next door to Customs House
50m from Ferry Terminal

Phone 07 3229 3175

Fax 07 3229 8175

Email mail@alchemyrestaurant.com.au

Web www.alchemyrestaurant.com.au

Parking available at Secure Car Park 175 Eagle Street Brisbane CBD



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SEATING CAPACITY

MAIN DINING FLOOR
200 Stand Up & 80 Sit Down



PRIVATE DINING ROOM
80 Stand Up & 50 Sit Down



Alchemy
restaurant & bar

TERRACED COURTYARD
80 Stand Up & 50 Sit Down



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FUNCTION FACT SHEET

Entire Venue 400 Stand Up & 130 Sit Down

Main Dining Floor 200 Stand Up & 80 Sit Down

Private Dining Room 80 Stand Up & 50 Sit Down

Terraced Courtyard 80 Stand Up & 50 Sit Down

Minimum spend for exclusive use applies to each space

Bar Capacity 30 Stand Up & 20 Sit Down

No Minimum spend for exclusive use applies to each space

Hours of operation Lunch 12:00-3:00 Dinner 6:00-11:00 Sat Dinner 6:00-11:00

Audio Sony and Computer system i Pod

Visual All visual equipment can be ordered in by Alchemy paid by customer

Entertainment Unfortunately due to noise restriction NO amplified music is allowed outside

Licensed We are a fully licensed premise with an extensive wine list. If you have a special wine you would like to bring we can discuss on an individual basis (Please be mindful of our neighbours when enter or exiting the restaurant.)

Food type Modern European

Corporate packages Available on request

Menu range food \$ Entrée \$24.00 - \$28.00 Mains \$38.00 - \$44.00

Menu range wine \$ \$45.00 - \$900.00

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CANAPES COCKTAIL MENU | 10 - 300 People

Please pick from the sample menu below. Alchemy will cater food based on the length of time you have picked food to be served. If you are looking at a longer package please do not hesitate to ask and we would be happy to quote. *Please note that the kitchen will match the quantity of items you've picked with additional Chef selection at no charge. We do recommend that you mix canapés with a box meal if you are substituting a meal period.*

CANAPES MENU OPTIONS

Chicken satays assorted dipping sauce	Warm	GF	
Seared Wagyu with Wasabi Mayonnaise	Warm	GF	
Goats cheese tartlets with Balsamic reduction	Warm	Veg	
Caramelized onion tart with Gruyere Cheese	Warm	Veg	
Mini quiche veg and meat	Warm	Veg	
Freshly Shucked Oysters : quantity tba	Cold	GF	
Assorted Spring rolls with dips	Hot	Veg	
Assorted Spring rolls with dips Samosas with peanut sauce	Hot	Veg	
Peking Duck with Hoisin Sauce, Spring Onion and Cucumber	Cold		
Miniature meat balls with a mild curry sauce	Warm	GF	
Smoked Salmon, Chives and Cream Cheese Rolled in Crepes	Cold	GF	
Pork tartlets with pear chutney	Cold		
Cheese and Truffle sticks	Hot	Veg	
Crumbed lamb with Mint Jelly	Hot		
Salmon Ceviche with citrus dressing	Cold	GF	
Grilled Haloumi Cheese with Grape Tomatoes	Cold	Veg	
Tempura Okra with Chilli Spice	Hot	Veg	
Cheese Kransky Sausages Tomato Dressing	Hot		
Crudo of King Fish with Herb Vinaigrette	Cold	GF	
Smoked trout wit Corn Relish and Gazpachio	Cold	GF	
Tuna and Poppy Seed Cones with Avocado	Cold	GF	
Prawn Cocktail with Shredded Lettuce and Mayonnaise <i>\$2extra per person</i>	Cold		
Chorizo Sauasage Skewers	Hot		
Chicken and Ginger Money Bags with Asian Dipping Sauce	Hot		
Lamb Mince with Lime Yogurt	Hot		
Poached Red Wine Scallops with Garlic Aioli	Hot	GF	
Procuitto and Melon			
Fried Blue Cheese Polenta with Sage	Hot	Veg	
Pumpkin Aranchini and Spinach Aranchini Risotto Balls	Hot	Veg	
Popcorn Chicken with Paprika	Hot		
Tempura Prawns	Hot		
Steamed Pork Buns	Hot		
Prawn Dumplings	Hot		

CANAPES DESSERT MENU OPTIONS

Chocolate Tarts with Whipped Cream	
Lemon Meringue Tart	
Mix Berry and White Chocolate Mousse Cones	
Doughnuts with Jam	
TiraMi Su Coffee Cake	
Cheese Cake with Timtams	
Mini Marbre	
Mango and White Chocolate Mousse	
Orange and Poppy Seed Miniature Cake	

Sample Menu food Box

If you would like food boxes apply an extra \$12 per person choice of two items. From menu below, Please note you will get only 1 choice per person served only. Stations must be used in conjunction with a canapé menu

SAMPLE MENU FOOD BOX OPTIONS

Orrichette Pasta Vegetarian	
Orrichette Pasta with Seafood	
Risotto Vegetarian	
Risotto with Meat	
Beef with Glass Noodles	
Lamb Cutlets with Herb Polenta	
Chorizo and Prawn with Creamy Mash and Tomato Compote	
Tempura Vegetable Box	

Canape Trays

Available with Prior arrangements are canapé trays. Where by we will provide you canapés based on trays ordered. Each tray will serve up to 5-7 guest with 20 individual items on them.
ie. a bowl of meatballs will be 5, 5 port tartlets 5 kransky 5 salmon ceviche. **\$75 per tray**

Liquid Nitrogen Bomb

If you would like Enjoy our liquid Nitrogen bomb please apply and extra \$8 per person.

TERMS AND CONDITIONS

1. Alchemy Restaurant and Bar will provide your function/event with all bar staff and Waiter/Waitress to circulate with food.
2. **Refundable Deposit:**
To secure a required date for your event a deposit of 30% is required of the total quoted amount. Then after, the deposit will be deducted on payment, if damage of property has occurred an amount will be outlined and deducted from the total deposit
3. **Exclusive Space Hire:**
There is a hire charge for exclusive events. Based on a minimum spend.
4. **Dress Code:**
Alchemy Restaurant has a dress code policy: All Guests should be neatly attired at all times. Management reserve the right to refuse entry.
5. **Rights:**
We reserve the right to remove from the premises any person behaving in an irresponsible manner. No food or beverage is permitted into the premises unless prior permission has been obtained.
6. **Cancellation:**
If the event is cancelled 30 days prior to the confirmed function date, no cancellation fee will apply and the deposit and any other payment made will be returned. If cancellation is not made within the 30 days the charge will be at the discretion of the owners.
If the event is cancelled 29 days prior to the confirmed function date, half of the deposit and any other payment will be refunded.
If your function is cancelled within 30 days of the confirmed function date no deposit is refundable and full function will be charged.(at the discretion of the owners)
7. **Payment:**
Final payment must be made at the completion of the function and please note the Alchemy Restaurant does not accept personal cheques.(if payment is not made on the day Alchemy has a right to charge any additional administration fees.)
8. **Final Numbers:**
Final numbers must be confirmed 48 hours prior to the function date. This number can be decreased or increased however the number confirmed at the 48 hours prior is the minimum amount that will be charged, any increase to this minimum number must be paid for at the completion of the function.
Note - certain days of the week require a minimum number of guest spend. You will be charged based on this. In addition, to ensure that your function runs smoothly and efficiently a guest list is advisable.
9. **Loss or Damage to Property:**
Clients are responsible for any and all damages caused during the function, by any guests or any other persons attending the function. Alchemy Restaurant does not accept responsibility for any loss or damage of property or equipment left at the restaurant before, during or after the function. The Client is expected to conduct the function in a legal and responsible manner. The client is responsible for the conduct of it guests and invitees. The client is responsible, and will be charged for, all damages that occur to the restaurant, its property or its staff.
10. **Props/Equipment Deliveries:**
If the client requires equipment, props etc to be delivered to Alchemy Restaurant this must be arranged with the function and event co-ordinator prior to the confirmed date and they must be delivered to the designated area. The client is responsible for delivery and collection of any external props / equipment. Alchemy Restaurant accepts no responsibility for any damage or loss of property caused during delivery.

TERMS AND CONDITIONS *Cont.*

1. **Responsible Service of Alcohol: NO SMOKING**

Alchemy Restaurant and Bar is a Responsible Service of Alcohol venue. Service of alcohol is at the discretion of the bar attendants. Smoking is not allowed in the premise or within 4 meters of main door

2. **Pricing:**

All prices in this event media kit are subject to change at the discretion of Alchemy Restaurant and Bar. All pre-paid events will be honoured in the event of price fluctuation.

3. If for any reason Alchemy Restaurant is required to have excessive cleaning of the bathrooms or restaurant due to illness we will charge the function a cleaning fee of no more then \$400.

We look forward to working closely with you to ensure your event is as success.

ALCHEMY BOOKING CONFIRMATION SHEET:

I agree to the terms & conditions

Full Name: _____ Position: _____

Address Details: _____

Company / Function Name: _____

Date of Function ____/____/____ Guests Arrive: _____ AM/PM

Signature: _____

DEPOSIT AUTHORISATION

Type of Card AMEX BANKCARD VISA MASTERCARD DINERS

Name of Cardholder: _____

Credit Card Number _____

Expiry Date: ____/____ Deposit Amount: \$ _____

Four Digit Security Code: (Amex Only) _____

Three Digit Security Code: (VC / BC / MC) _____

(on the reverse of your card the last three digits displayed in the signature panel)

Signature: _____

INFORMATION BULLETIN / RUN SHEET:

CLIENT DETAILS		
NAME		
ADDRESS		
PHONE		
CLIENT CONTACT PERSON		
DATE		
DAY		
START TIME		
FINISH TIME		
TOTAL GUESTS		
TYPE OF FUNCTION FORMAT (Cocktail / Standup)		
WHICH AREA OF RESTAURANT		
FOOD DETAILS / SPEND		
VENUE HIRE RATE		
SPECIAL REQUIREMENTS		
EQUIPMENT DETAILS		
PLEASE INDICATE SOLE USE FEE		